

This week's Did You Know:

CHECKING MULTIFACTOR AUTH SETTINGS

If you haven't reviewed your **multifactor authentication devices and settings** recently, now might be a good time. If you have not **added all work and mobile numbers** to your settings, or if you want to **automatically receive a push notification** on your mobile phone when you log in to my.pitt.edu, start here:

1. **Log in** to my.pitt.edu
2. Complete the **multifactor authentication**
3. Click on the **Profile** link in the top right
4. Choose **Manage Your Account**
5. Select **Add/Manage Pitt Passport Devices**
6. Complete the **multifactor authentication** again
7. **Add devices**, change your **default device**, or change your **automatic authentication method**:

Manage Pitt Passport Devices

My Settings & Devices

UNIVERSITY OF PITTSBURGH

What is this? [Need help?](#)

Mobile Push 412-555-1212 [Device Options](#)

Work Phone 412-648-1111 [Device Options](#)

Home Phone 412-555-9876 [Device Options](#)

Token #0980082743GO60ATH [Device Options](#)

[Add another device](#)

Default Device: Mobile Push 412-555-1212

When I log in: Ask me to choose an authentication method

Automatically send this device a Duo Push

Automatically call this device

[Saved](#)

8. Click **Save** to finish

Contact Katz IT Services at it@katz.pitt.edu, or at 412-648-1601 with any questions.

FREE COURSEWEB CLASSES FROM CIDDE

CIDDE's University Center for Teaching and Learning offers **teaching and Courseweb workshops** to Pitt faculty and TAs. Here is a selection of upcoming workshops:

- Wednesday 9/06, 10:00-11:30 a.m. – **Introduction to Blackboard**
- Thursday 9/07, 10:00-11:30 a.m. – **Panopto Video Hosting and Streaming**
- Monday 9/11, 2:00-3:30 p.m. – **Blackboard Assessment Tools**
- Wednesday 9/13, 10:00-11:30 a.m. – **Blackboard: Using the Grade Center**
- Thursday 9/14, 1:00-2:30 p.m. – **Teaching with Prezi**



Workshops are all free, and take place in [Alumni Hall](#). View all workshops and **register here**: www.teaching.pitt.edu/workshops.

REQUEST A CLASSROOM TECHNOLOGY ORIENTATION SESSION

Anyone who is **teaching or presenting at Pitt Business** this year is welcome to request a classroom technology orientation session. Training will be **applicable to all Mervis, Alumni, and Sennott Square classrooms**, as our technology is standardized. These sessions are informal, and will let you get hands-on with our classroom technology, including:

- Using the **projectors/displays**
- Features of the **built-in computers**
- Using the built-in **tablet monitors**
- **Recording classes**
- **Media playback** capabilities
- Connecting **laptops** in the classroom



Email it@katz.pitt.edu to schedule a session. For more information about our classrooms and a breakdown of their technology, please see inet.katz.pitt.edu/tech-help/guides/classroom-technology.aspx.

And don't forget:

If you need **batteries for a classroom lapel mic** in a pinch, you can get them from the **Mervis Hall receptionist** or from the **CBA Dean's Office**.
