Requesting a Collaborative Web space on StudentNet

What is StudentNet?
StudentNet is the intranet for Katz/CBA students. It features a central calendar of events, information about degree programs, administrative forms, and other information useful to students. It also features the ability to create collaborative webspaces for groups of users.

What can I do with a Collaborative Web space?
Collaborative web spaces allow your club, organization, project team or other work group to use:

- Announcements
- Calendars
- Shared Document or Picture Libraries
- Blogs
- Wikis
- Discussion boards
- Task lists

Who can request Web space on StudentNet?
Current Katz or CBA students with a need for space can request collaborative Web space on StudentNet. To request space, you will need

- Name and Katz e-mail address of the owner
- Name of the club/organization/work group
- Whether the spaces if for a club or organization, work group, or other type of group
- Names and e-mail addresses of members who should have access to the group (all members must have a Katz e-mail address)
- Whether or not the information in the collaborative Web space should be available to everyone, or just the members of the group

What happens after I request the creation of a collaborative Web space?
After you have requested the creation of your collaborative Web space, you will receive a message within three business days from Katz IT with the link to your new space and instructions on modifying the space to suit your needs.

How do I request a collaborative Web space on StudentNet?
Please complete the form at http://katz.qualtrics.com/SE7SID=SV_9AbjZzdbHcoB45C&SVID=Prod