Requesting a Collaborative Web space on StudentNet

What is StudentNet?
StudentNet is the intranet for Katz/CBA students. It features a central calendar of events, information about degree programs, administrative forms, and other information useful to students. It also features the ability to create collaborative web spaces for groups of users.

What can I do with a Collaborative Web space?
Collaborative web spaces allow your club, organization, project team or other work group to share:

- Announcements
- Calendars
- Document or Picture Libraries
- Blogs
- Wikis
- Discussion boards
- Task lists

Who can request Web space on StudentNet?
Current Katz or CBA students with a need for space can request collaborative Web space on StudentNet. To request space, you will need:

- Name and Pitt email address of the owner
- Name of the club/organization/work group
- Name and email address of the group’s faculty or staff sponsor
- Short description of how the space will be used
- Names and e-mail addresses of members who should have access to the group (all members must have a Pitt email address)
- Whether or not the information in the collaborative Web space should be available to everyone, or just the members of the group

What happens after I request the creation of a collaborative Web space?
After you have requested the creation of your collaborative Web space, you will receive a message within three business days from Katz IT with the link to your new space and instructions on modifying the space to suit your needs.

How do I request a collaborative Web space on StudentNet?
Please complete the form at http://katz.qualtrics.com/SE?SID=SV_9AbjZzdbHcoB45C&SVID=Prod